

**UNITED STATES DEPARTMENT OF AGRICULTURE**

Farm Service Agency  
Washington, DC 20250

**National Procedure Checklist No. 1835**

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**Field Office Distribution** All directives are sent to BBS for State Offices and KCAO to access for local printing and distributing. To inquire about the transmission of directives, call the Directives Section at 202-690-0594.

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**National Office Distribution** Notices are available on Internet. Handbooks are printed and distributed to the National Office.

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**Directives on Internet** Notices are available on Internet at [www.fsa.usda.gov/dam/forms/notices.asp](http://www.fsa.usda.gov/dam/forms/notices.asp).

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**Temporary Directives** Temporary directives issued since the last weekly checklist are listed in this table.

<b>Short Reference and Effective Date</b>	<b>Title</b>	<b>For</b>
AS-2028 2-14-01	FY 2001 State Office Equipment Allotments	State Offices
CONSV-73 2-16-01	CCC Software Modifications in County Release No. 452	State Offices and County Offices
DAP-92 2-12-01	2000 Livestock Indemnity Program (LIP)	State and County Offices
FI-2472 2-15-01	Increase in Privately Owned Vehicle (POV) Mileage Rates	FSA and FAS Offices
FI-2473 2-20-01	Approving Foreign Travel for FSA Employees	FSA Offices
FI-2474 2-21-01	Change in the Mandatory Use of Travel Management Centers (TMC's)	FSA and FAS Offices, Except Overseas Offices
LD-501 2-14-01	Dairy Market Loss Assistance (DMLA-III) Program Sign-up	State and County Offices

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**Temporary  
Directives  
(Continued)**

<b>Short Reference and Effective Date</b>	<b>Title</b>	<b>For</b>
PF-153 2-20-01	Issuing 2000 Oilseeds Program (OP) Payments	State and County Offices
PS-384 2-16-01	APSS Software in County Release No. 453 for Processing 3 <sup>rd</sup> Dairy Market Loss Assistance (DMLA-III) Program Corrections and New DMLA-III Applications and Payments in Real Time	State and County Offices

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**Permanent  
Directives**

Permanent directives issued since the last weekly checklist are listed in this table.

<b>Short Reference and Effective Date</b>	<b>Title</b>	<b>For</b>
15-AS (Rev. 8) Amend. 1 2-7-01	Publishing Services	All FFAS Offices Except County Offices
1-PF Amend. 33 2-8-01	Agricultural Market Transition Program	State and County Offices

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**Procedure  
Notices**

None

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**Obsolete  
Directives**

Directives made obsolete since the last weekly checklist are listed in this table.

<b>Short Reference</b>	<b>Date of Obsolescence</b>	<b>Made Obsolete By</b>
15-AS (Rev. 7)	2-7-01	15-AS (Rev. 8) Amend. 1

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USDA/FSA

Prefix	Form No.	Edition Date	Form Title	Filename(s)	Stocked By	Unit Issue	Used By	WDC Directives	File Code <u>1/</u>	Remarks
CCC	503-A	12-14-99	County Committee Worksheet for "Actively Engaged in Farming" and "Person" Determinations	eCCC0503-0000-A.FML CC0503A.PDF	Electronic Form	MP/2 Head to Head	Counties Offices	1-PL, 12-AO, 25-AS	N/A	This form is available in OmniForm format. No revision to the content of the form was made.
CCC	633 Honey	02-13-01	Honey Loan Certification and Worksheet	eCCC0633-0000-HONE.FML	Electronic Form	Sheet	County Offices	Notice LP-1769	N/A	This form was revised and is available in the OmniForm format. Destroy old stock.
CCC	1040	02-05-01	Dairy Market Loss Assistance Payment Program Application	eCCC1040.FML	Electronic Form	MP/2 Head to Head	County Offices	Notice LD-501	N/A	This form was revised and is available in the OmniForm format. Destroy old stock.
KC	362	02-15-01	Standard Abbreviations Shown on Information Releases	KC0362.DOC KC0362.PDF	RPL/PDF/DOC	MP/2 Head to Head	BCD, EOD			Revised form to remove reference to Miami, FL from list of U.S. Ports of Export; destroy old edition dated 12-18-00.
KC	364	02-14-01	Building Security Card Access Request Form	KC0364.DOC	RPL/DOC	Sheet	ASD, All Employees			Revised form; destroy old versions dated 8-28-00.
KC	387	03-13-98	Budget Schedules 1-9	KC0387.DOC KC0387.WPD	RPL/WP/DOC	MP/10 Sheet	All KC Offices			Form now available in Microsoft Word fillable format. No changes made to the content.
KC	1172	02-14-01	Routing and Distribution Slip	KC1172.DOC KC1172.PDF	RPL/PDF/DOC	Sheet	KC/St. Louis FSA and KC RMA Offices			Revised form; destroy old version dated 6-27-00. Manual completion required.

**Note:** Files saved in PDF Format must be opened in Adobe Acrobat Reader 3.0 (or greater) to print. The freely available Acrobat Reader does not allow you to save your completed form to disk.

1/ Filing codes pertain only to State and County Offices.